



BATH & NORTH EAST SOMERSET

Overview & Scrutiny

Annual Report
April 2006 – March 2007

Making Bath & North East Somerset
a better place to live, work and visit

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Introduction by Past Overview & Scrutiny Chairs....

This is the sixth annual update of Overview and Scrutiny work in Bath & North East Somerset. The purpose of this report is to ensure that the work of the Council's Overview and Scrutiny function is shared with the wider Council and the community, and to demonstrate many of the key achievements and events of the year to March 2007. In highlighting the main areas of work, the Annual Report gives the public, Councillors and officers an understanding of the range of issues covered by Overview and Scrutiny Panels in Bath & North East Somerset.

Overview and Scrutiny provides a valuable function in supporting the work of the Executive¹, acting as a robust critical friend to it and other agencies. Furthermore, it is the primary route for public engagement on key community issues and informs the policy making and service review processes of the Council. It also provides an important check and balance on the decision making of the Executive and a transparent means of holding the Executive to account.

As past Chairs of the seven Overview and Scrutiny Panels, we commend this report to all readers and take this opportunity to express our appreciation to all Members, officers and community representatives who have worked with us during our time in office.

Cllr David Bellotti

Cllr David Dixon

Cllr Andrew Furse

Cllr Charles Gerrish

Cllr Steve Hedges

Cllr Martin Veal

Cllr Chris Watt

....and link to the New Overview and Scrutiny Chairs

The new Chairs of the Overview and Scrutiny panels would like to pay tribute to the previous Panel Chairs and thank them for their hard work during the past year. We hope to build on the highly regarded reputation that O&S work has developed in the past.

As well as reviewing the past year's achievements, this report looks at the changes that have been made within Overview and Scrutiny since the local elections in May. In the "The Year Ahead - 2007/8" (page 14) there are details of the new panel structure that has been developed. This structure seeks to build on relationships with external organisations and increase accountability and community involvement in the Overview and Scrutiny process.

We look forward to the year ahead for Overview and Scrutiny in Bath and North East Somerset. Please contact us if you have anything to contribute (contact details on page 17)

Cllr Sally Davis

Cllr David Dixon

Cllr Adrian Inker

Cllr Caroline Roberts

Cllr Martin Veal

¹ As this report is mainly retrospective, it will continue to refer to the Executive until it reaches the post May07 information.

Overview & Scrutiny Highlights during 2006/07

Secondary Schools Review

The Education, Youth, Culture & Leisure (EYCL) Panel undertook a highly regarded review of secondary education across the whole of Bath and North East Somerset. It began in September 2005 and the final report was agreed in January 2007. The review was broken down into three phases, based on the geographical location of secondary schools in the area, and produced a findings report for each stage.

Using the good practice developed during the primary schools review, each stage of the process involved a great deal of school and community involvement and input. The Panel also carried out visits to every school involved in the review.

The final report (and the three area-based findings reports) will inform decisions on the future shape of secondary education across the area, ensuring that the current high quality of education available to young people in Bath & North East Somerset is maintained and improved.

Bath Vision

The Future for Bath Vision aims to reinvigorate the identity and future economy of the City and will serve as a 20-year blueprint for the future of Bath. During 2006 the Major Projects and External Bodies Panel's review worked to assist the Executive to move the Vision from a set of aspirations to a fully worked-up implementation plan, conducting 3 contributor sessions to inform the process.

Pre-School Assessment and Therapy (PAT) Centre (at Royal United Hospital)

In March 2006 the Health and Social Services Panel heard about proposed changes to this centre from the parents of a child using the service. Following its decision that these proposals formed a Substantial Variation, the Panel reviewed the Royal United Hospital's proposed consultation process. After the consultation had been carried out, the original proposals were amended to incorporate findings from the consultation. The Panel's role was seen to be positive, and all concerned were extremely satisfied with their level of involvement and ability to influence changes to the original proposals.

Service planning and budgetary process

For the first time, Overview and Scrutiny Panels commented on service plans at two stages in their development – the initial proposals for priorities, and then again when budgetary amounts and constraints were available. The Panels' comments from the second stage were then co-ordinated via the Resources Panel to provide a single commentary to the Executive and Council in their budget-setting process. This was the first time the two stage, co-ordinated process had been handled in this manner, and all involved, including Executive and Council, praised it for the value Overview and Scrutiny had added to the planning process.

2006/07 - Facts & Figures

During the year Overview and Scrutiny Panels deal with a variety of issues, hold many types of meeting and hear from a range of witnesses. They also carry out reviews and conduct Call-ins² when required.

These activity statistics were collected for the first time in 2005/06 and the totals for 2006/07 give an opportunity to begin some trend analysis of levels and types of Overview and Scrutiny activity.

Type of activity	2005/06	2006/07
Panel meetings	51	40
Extra or special issue panel meetings	22	13
Contributor sessions	11	10
Call-ins	5	3
Total formal public Panel meetings	89³	66
Contacts with external (non-Council) organisations	58	42
Agenda items	228	225
Public submissions	51	73
Reviews (wholly conducted and completed in the year)	7	Total: 10
• Full scale reviews		6
• Mini review/scrutiny investigation/special meeting		4
• Joint Health reviews (continued from 05/06)		1

Call-ins looked at the following issues during 2006/07:

- Inclusion of Land in the Local Plan
- Home Care Services
- Parking Charges

² A Call-in is when a group of Councillors challenges an Executive decision by 'calling it in'. The relevant Overview & Scrutiny Panel then considers the Call-in and either upholds it or dismisses it.

³ Includes some informal/private meetings in 2005/06 only

Corporate Issues & Partnerships Panel



Chairman

Councillor
Chris Watt

Panel Members

Cllr Sarah Bevan
Cllr Tim Bullamore
Cllr Matt Davis
Cllr Tim Warren

Corporate Issues and Partnerships

The Corporate Issues and Partnerships Panel undertook a review to look at Council engagement with partner bodies and organisations across the Authority (often referred to as “Outside Bodies”) and specifically the role of elected members appointed, nominated or co-opted on to these bodies.

The Council maintains its links with partner organisations through the appointment of elected members who sit on their boards. The panel reviewed the basis upon which the Council makes these appointments and explored alternative models of engagement and accountability.

The review recommended a reduction in the number of appointments in order to focus the time of Members on more strategic posts to help deliver the Council’s objectives. The Panel developed framework criteria to enable the assessment of future appointments and the Council accepted its final report and recommendations.

Other items on the Panel’s agenda included:

- Consideration of the Communications Audit Report
- Monitoring the development of the Local Area Agreement
- Scrutinising the performance of Council Connect (the Council’s telephone help line) during the introduction of significant changes to the Council’s waste collection policy
- Monitoring the equalities standards performance
- Reviewing the impact of senior management restructuring
- Implementation of the Council’s style guides
- Parish Charter
- Outcome of the Somer Community Housing Trust review on sheltered housing officers



**BATH & NORTH
EAST SOMERSET**

The new corporate identity: creating consistency and distinctiveness

Education, Youth, Culture & Leisure Panel



Chairman
Councillor
Andrew Furse

Panel Members

Cllr Sally Davis
Cllr Hilary Fraser
Cllr Marian McNeir
Cllr Dine Romero
Cllr Shirley Steele
Cllr Leila Wishart

Co-optees (voting)

Mike Brownbill
Tess Daly
Colin Hitchin
Peter Jovicic-Sas

Non voting members

Avril Connelly
Paul Grant
Rob Henderson

Secondary Schools Review

Beginning in 2005, the Panel (made up of Councillors and teacher, school governor and church representatives), carried out a review of Secondary Education across the whole of Bath and North East Somerset.

This Panel's review was aimed at helping the Council to identify how existing high standards in education and schools are maintained and improved in the changing environment.

During this process representatives from Democratic Action for B&NES Youth, (DAFBY) joined the Panel as co-optees, and offered invaluable insight to the review with experiences of young people and school students.

Over a period of 15 months, the Panel visited all thirteen local authority secondary schools and held several public meetings. Schools, parents, pupils and other interested parties attended to contribute.

At the end of each of the three phases an interim report containing the Panel's findings was produced, followed by a final report agreed by the Panel in January 2007.

The Panel Chair has acknowledged the vast amount of work and time that the Panel dedicated to this review, and the appreciation of the Council's Education Service.

Other items on the Panel's agenda have included:

- Recommending the expansion of the Passport to Health Scheme to 2010
- Monitoring the Green Spaces Strategy
- Youth Service reorganisation
- School admissions legislation



Health & Social Services Panel



Chairman
Councillor
Martin Veal

Panel Members

Cllr Tim Ball
Cllr Loraine Brinkhurst
Cllr Sally Davis
Cllr Lynda Hedges
Cllr Adrian Inker
Cllr Bryan Organ

Keynsham Hospital Review

In July 2006 this Joint Health Scrutiny Review was completed, having started in late 2005. It was generally agreed to have been an extremely positive review both in process and outcomes for the local community in Keynsham.

In order to finalise the review, the Joint Health Scrutiny Committee elected to invite the Secretary of State's Independent Reconfiguration Panel (IRP) to attend an informal meeting to help it reach its final conclusions. This was agreed to be a positive way to overcome the difficulties, and this review and its use of the IRP was then used as good practice in a national publication by the Nuffield Trust.

The outcomes included confirmation of the use of the Hospital site for future health care provision in the area, and re-investment of Primary Care Trust money into additional health services for the town, neither of which were confirmed before the process began.

PAT centre service changes

This review was felt to be very productive by the Panel and the Royal United Hospital (RUH), and also involved a co-opted representative from the Wiltshire County Council Health Committee. Parents and other family members of the children concerned were very satisfied at how their concerns were taken into account and

influenced changes to the original proposals. See also highlights – page 3

Other business

As well as their regular meetings, the Panel gave local people an extra opportunity to hear about the future of health care in the area through a series of additional meetings with a specific focus on health. The areas covered included:

- the Development of Community Teams for Adults and Older People
- Independent Sector Provision of NHS Healthcare for B&NES
- Practice Based Commissioning, and
- Children's Health Services

Members of the public were encouraged to attend these meetings to hear what the health organisations had to say.

Other items on the Panel's agenda included:

- Hearing a Call-In on an Executive decision affecting the future provision of domiciliary care (also known as home care or home help services).
- An investigation into the proposed moving of the Forensic Mortuary Service from the RUH to Flax Bourton.



Panel chairman, PCT and RUH Chief Executives agree process for special Health meetings

Housing & Community Safety Panel



Chairman
Councillor
Steve Hedges

Panel Members

Cllr Sharon Ball
Cllr Marie Brewer
Cllr Hilary Fraser
Cllr Les Kew

Temporary Accommodation Review

The Panel undertook a review looking at the provision of temporary accommodation for homeless people in the authority. The Panel heard from a number of key partners who work to support the needs of homeless people and visited a selection of the temporary accommodation schemes that the Council currently uses. The Panel made a number of recommendations to help improve people's experience of temporary housing.

Community Safety

The Panel held a special meeting to find out how the Police and Fire Authorities spend money collected on their behalf with the Council tax bills, inviting representatives of both organisations to attend and provide a presentation on their budget priorities.

The Panel discussed the priorities using local residents' money and how the Fire and Police authorities decide on the amount required for their budgets. This enabled the Panel and public to have a better understanding of the roles and achievements of the two authorities.

Urban Gulls

Following discussion of the local problems of Urban Gulls at a Panel meeting, two members of the Panel worked with the Executive Member and officers to further investigate the Panel's recommendations. They ranged from regional and strategic working, and which local remedies could be implemented in a timely manner to impact on the next gull breeding season. The Panel then heard an update from these Members and officers at a subsequent meeting.

Other items on the Panel's agenda included:

- Monitoring the impact of the new licensing regime following the introduction of the Licensing Act 2003
- Monitoring the development of the B&NES housing strategy



Photograph copyright The Bath Chronicle / Sam Farr. www.thisisbath.co.uk/slideshows

Major Projects & External Bodies Panel



Chairman
Councillor
Charles Gerrish

Panel Members

Cllr John Bailey
Cllr Brian Barrett
Cllr Nigel Roberts
Cllr Rosemary Todd

The Panel invited trade bodies and retailers to talk about the challenges they face, in a meeting that was well attended by a cross-section of the retailing community.

The Panel's investigation took place as the Council started work to develop a Retail Strategy for the district and evidence gathered during the Panel's investigation contributed to the development of this strategy.

The Panel's findings were due to be discussed at Full Council in March 2007 but due to volume of business were delayed until later in the year.

Future for Bath Vision review

In 2005 Bath & North East Somerset Council embarked upon a process to establish a long-term vision aimed at enhancing and developing the city of Bath. The Future for Bath Vision aims to reinvigorate the identity and future economy of the City and will serve as a 20-year blueprint for the future of Bath.

A role for the Panel was identified to assist the Council Executive in the process of moving the Vision from a set of aspirations to a fully worked-up implementation plan. The Panel heard from key strategic regional and local partners over the course of three meetings and produced a set of recommendations.

Other items on the Panel's agenda included:

- Ongoing monitoring of the Council's major projects such as SouthGate and Bath Western Riverside
- Receiving a presentation from Business West about their work
- Monitoring of Combe Down Stone Mines project
- Reviewing the Bath & North East Somerset Coach Strategy

Small Shops investigation

Following a referral by the Council in July 2006, the Panel carried out a short investigation in early 2007 to determine what further areas of support should be considered to help sustain the viability of small shops and independent retailers in the area.



Planning, Transportation & Sustainability Panel



Chairman
Councillor
David Dixon

Panel Members

Cllr Chris Cray
Cllr Peter Edwards
Cllr Ruth Griffiths
Cllr David Hawkins
Cllr Caroline Roberts
Cllr Steve Willcox

Climate Change Review

The Panel undertook a review looking at the move to bring climate change to the heart of the Sustainability agenda. This included examining ways that the Council can further reduce carbon emissions by managing energy usage in its own buildings. It also examined how to make it easier for residents and developers to adopt more energy efficient technologies and behaviour.

During the review, the Panel heard from local organisations with experience of installing or promoting energy efficient technologies and visited the Climate Change team at Woking Borough Council to learn from them as a local authority leader in this field.

The Panel's recommendations included ways in which the Council can embed energy efficiency best-practice across service areas, and made suggestions about the targets that Bath & North East Somerset should be implementing to help meet the Council's climate change aspirations.

Other business

The Panel held a special meeting/investigation in July 2006 in response to residents' complaints about the changes to the Council's waste collection from "back door" to "edge of property".

The Panel scrutinised the implementation of changes, including the communications process to inform residents, and the residents' experiences of the changes, and made several recommendations to the Executive member to improve the process in future.

Call ins

The Panel held additional public meetings to scrutinise Executive decisions on parking charges in Bath and the draft Local Plan that had been 'called-in' or challenged by other members of the Council. The Panel heard evidence from the Executive, officers, Councillors and members of the public and decided whether or not these decisions had been taken correctly and in accordance with appropriate council procedure.

Other items on the Panel's agenda included:

- Monitoring the implementation of the Urban Public Realm Review recommendations
- Monitoring the Regional Spatial Strategy



Resources Panel



Chairman
Councillor
David Bellotti

Panel Members

Cllr Colin Barrett
Cllr Mike Kelleher
Cllr Betty Perry
Cllr Brian Webber

Member Services Review

A Task and Finish Group from the Resources Panel carried out a review of the effectiveness of the support provided to council Members to enable them to perform their council duties & roles. The review surveyed all Members asking for their views on how existing support might be improved and held a number of drop-in sessions to help gather suggestions.

The review made a number of recommendations to Council regarding improvements to communications, training and development, and further support for members in their role as Ward Councillors.

This review helped to inform the development of the Council's "Member 07 Strategy", which provides the framework for induction, training and on-going support for councillors after the election in May 07 and throughout the 4 years of their term of office.

Service and Budget Planning

The Resources Panel played a key part in the new process for Overview and Scrutiny involvement in the corporate service and budget planning process (see highlights – page 3).

This involved the Panel understanding and co-ordinating the key comments of all other Panels about the individual service plans, and adding to them the Panel's scrutiny of the corporate budget proposals. This all took place in a short time frame, and the outcome of the Panels' deliberations was presented to the Executive and Full Council during the February corporate budget process.

Other items on the Panel's agenda included:

- Ongoing monitoring of the Council's revenue and capital budgets
- Community Safety Budget Overview
- Monitoring the impact of the Customer Access Programme
- WorkSMART Project: Aimed at driving forward the Council's vision and culture change in order to improve customer service and modernise ways of working.



Background to Overview and Scrutiny in Bath & North East Somerset

Overview and Scrutiny is a legal function of the Council. Primarily the function is to:

- Monitor Cabinet level decisions and activity (i.e. those Councillors appointed to our Cabinet with the power to make decisions collectively or individually)
- Contribute to the continuous improvement of the Council and its services
- Investigate matters of community interest or concern and report with recommendations
- Review corporate and service specific policies and work with the Cabinet to develop new policies or services
- Examine Cabinet decisions before they are implemented, when a validated request from Councillors to do so is received.

Overview and Scrutiny (OS) is a process of engagement for both service specific and cross-cutting issues. Most OS Panel meetings are held in public whether considering routine business or acting as a review body. The Panels will often hold open events so that individuals' comments as well as those of established representative groups can be heard and taken into account during reviews.

For the Council year 2006/7 the Overview and Scrutiny function in this Council was carried out by 7 panels - since the elections in May this year this has been reduced to 5 panels. In addition, the Children and Young People panel (formally the Education, Youth, Culture and Leisure panel) must have Parent Governor and Church Education Authority representatives co-opted to contribute to the education aspects of the Panel's work. This Panel will also continue to have its other observers (non-voting co-optees), including representatives from DAFBY.

There are various types of business undertaken by OS Panels. When undertaking policy or issue reviews, Panels can choose to do the job together as a full Panel and conduct the review over several programmed sessions. Alternatively, they may appoint a smaller number of members to meet as a "Task and Finish" group. Such groups of interested members meet over a relatively short period, focusing on the issue in hand, and submitting their findings to the main Panel for consideration.

The Overview and Scrutiny process is the principal mechanism open to the Council for sustained community involvement. In addition to citizens' rights to attend formal meetings to express their views, all Overview and Scrutiny Panels will hold what are termed "Contributor Sessions" from time to time. These are open opportunities for individuals, partner bodies and local groups to come and tell Councillors what they feel about particular issues that are being reviewed. This evidence is valuable to the Panels in exerting their influence over those within the Council or outside who make decisions that affect the community.

Panels will also act as catalysts for calling other public bodies to account for their actions. In addition, Panels have some routine but nevertheless important business to deal with on a regular basis. Primary among such business is examining performance material from services and agreeing their own rolling work programme.

Overview & Scrutiny and the Cabinet

In this Council effective Overview and Scrutiny relies on a good working relationship with the Cabinet – i.e. the formal Council Cabinet comprising the Leader of the Council and 5 Cabinet Members with portfolios.

The Overview and Scrutiny role complements that of the Cabinet, particularly in the field of developing new policy and reviewing existing services. This does not detract from robust scrutiny of decisions and critical appraisal of existing policy and practice, which is part of the bedrock of Overview and Scrutiny.

The requirement to publish a forward plan of decisions to be taken by the Cabinet is helpful to Overview and Scrutiny Chairs who may select items from that forward list for pre-decision scrutiny.

Since Autumn 2004 the recommendations for every Overview and Scrutiny review have passed through a tracking system. This monitors recommendations once they had been passed to the Cabinet, who have 6 weeks to respond to the Panel's recommendations. The final part of the system is to close the loop on the OS review process by the Panel inviting the Cabinet member to attend a public meeting to discuss the detail of the responses. The system has proved successful and contributes to measuring the effectiveness of OS reviews within the authority and in the wider community.

Overview & Scrutiny Management

Overview and Scrutiny is a member-led function. This is co-ordinated through regular meetings of the Overview and Scrutiny Chairs Liaison Group (with Directors' Group), which

- strives for consistency in the delivery of OS where this is helpful and relevant
- co-ordinates Panels' programmes and joint activities, and resolves conflicts
- champions the Overview and Scrutiny process within the Council and outside
- plans strategic involvement of Overview and Scrutiny Panels in supporting the Council's budgetary and service planning and performance management processes
- determines overall training requirements for members of OS Panels
- directs key functional aspects of Overview and Scrutiny;
- monitors the overall resources for Overview and Scrutiny (budget and Overview and Scrutiny Team capacity)
- gives advice to the Council on Overview and Scrutiny matters, primarily through the Annual Report.

Budget: The overall budget for overview and scrutiny includes a sum specifically allocated to each Panel (currently £2,000 per Panel). This meets the cost of Panel activity over and above the normal meeting costs, and has been used to finance, for example, visits to other local authorities, expert advisers, contributor expenses, additional catering, room hire, etc.

The Year Ahead – 2007/08

Overview and Scrutiny in Bath & North East Somerset will continue to work hard in the interests of local communities throughout 2007/08.

After the elections in May 2007 the decision was made to revise how the Overview and Scrutiny function is carried out in Bath & North East Somerset Council, to make the panel structure and remits align with the 4 Local Area Agreement “blocks” or themes as follows:

1. Safer and Stronger Communities
2. Healthier Communities and Older People
3. Children and Young People
4. Enterprise and Economic Development

The Local Area Agreement (LAA) in Bath and North East Somerset came into place in April 2007 and is designed to improve services through better co-ordination between central government, Councils and partners. The four themes above were adopted to reflect local priorities, and the Overview and Scrutiny structure has developed panels that reflect these, with the addition of a fifth panel which considers Corporate Performance and Resources.

It is hoped that these new panels will provide a clearer link to the newly formed Cabinet and the wider Council structure, and offer greater opportunities to interact with the local community and outside organisations. Following the restructuring, the Panels have begun to agree work plans for the coming year.

Looking forward.....New Developments

The new Local Government and Public Involvement in Health Bill and the Police and Justice Act both set out new roles and responsibilities for Overview and Scrutiny from April 2008.

These will involve increased working with partner organisations in monitoring performance against LAA targets, and in responding to community requests for action. Both will bring interesting challenges to Overview and Scrutiny Panels for their future working.

New Panels for 2007/8



Cllr Sally Davis

Chair of the Children and
Young People Panel

Email: sally_davis@bathnes.gov.uk

Tel: 01761 472356

Panel Remit:

- Safeguarding of children
- Primary, secondary and further education (improving the environment for learning and improving the life chances for disadvantaged teenagers, through improvements to their education, training and support)
- Creating opportunities for young people.



Cllr David Dixon

Chair of the Corporate
Performance and Resource
Panel

Email: ddixon.bathnes@btinternet.com

Tel: 01225 462590

Panel Remit:

- Corporate issues and overall improvement and performance for the whole Council
- Overseeing and championing the LAAs delivery (along with LSP Board through the work of the LAA Executive Board)
- Overview and scrutiny of Equal Opportunities Policy
- Responsibility for Council wide financial overview & scrutiny (responsibility for scrutiny of individual service's budgets and performance lies with each relevant Panel)



Cllr Martin Veal

Chair of the Enterprise and
Economic Development
Panel

Email: martin_veal@bathnes.gov.uk

Tel: 07976 858285

Panel Remit:

- Planning and transport (improving the Quality of Public Transport, Roads and Pavements and Easing Congestion)
- Overview and scrutiny of Development and Regeneration and Major Projects
- Improving the public realm ('liveability') for large scale projects
- Develop a sustainable economy for Bath and North East Somerset
- Improve the quality of life for all through cultural and sporting activities and champion the tourism, creative and leisure industries



Cllr Adrian Inker

Chair of the Healthier
Communities and Older
People Panel

Email: Adrian_inker@bathnes.gov.uk
Tel: 0117 986 2131

Panel Remit:

- Health Scrutiny (statutory role)
- Improve health and reduce health inequalities
- Transform the health and social care system so that it produces faster, fairer services that deliver better health and tackle health inequalities and narrow the health gap
- Health and personal care (individual budgets, residential care etc)
- Housing choices for vulnerable people
- Overview and scrutiny of child health services
- Scrutiny of integration with Primary Care Trust
- Involvement in work of the Primary Care Trust, Royal United Hospital, Mental Health Partnership and other health bodies including the patient and public involvement forums



Cllr Caroline Roberts

Chair of the Safer and
Stronger Communities
Panel

Email: cmroberts@clara.co.uk
Tel: 01225 336366

Panel Remit:

- Work with Police and Fire authorities (reducing crime, fear of crime, tackling drug abuse, increase domestic fire safety, etc)
- Involvement in Housing Strategy and affordable housing (in particular increase housing choices through spatial planning)
- Overview & scrutiny of Customer Services management (including Libraries and Customer Connect)
- Overview & scrutiny of Environmental Services (in particular waste management and tackling climate change)
- Improve the quality of life of communities at risk (older people, children, young people and families) and narrow the gap between the worst performing wards / neighbourhoods and other areas across the district

For further information about Overview and Scrutiny and Panel reviews and investigations, try www.bathnes.gov.uk/scrutiny

For information about how you can get involved in the work of the Overview and Scrutiny Panels email: scrutiny@bathnes.gov.uk or contact any of the Chairs or Overview and Scrutiny Team.

Contact details for Overview and Scrutiny Team

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Jack Latkovic (job-share) Jack_Latkovic@bathnes.gov.uk 01225 394452	
Mark Durnford Mark_Durnford@bathnes.gov.uk 01225 394458	
<u>Administrative Officer</u>	
Charlotte Kemp Charlotte_Kemp@bathnes.gov.uk 01225 394456	

Staffing: During 2006/07 the project officers were on extended leave and their roles were taken by secondees/contracted employees. The Overview and Scrutiny Chairs for 2006/07 would like to thank Bethan Grant, Georgina Jackman and Adrienne Miles for all their contributions and hard work during that time.

In addition, Lauren Rushen (Project Officer for the Government-funded Member Champions Project) was based with the team during that time, and provided valuable support to some research and consultation activities for project reviews. This project/role will cease in Summer 2007.

If you wish to make any comments regarding this report or any matter concerning Overview and Scrutiny, or suggest something for review or investigation, please send the form opposite to

**Overview and Scrutiny Team
Guildhall
High Street
Bath
BA1 5AW**

Or email your comments to scrutiny@bathnes.gov.uk

Comments Form

Overview & Scrutiny
Bath & North East Somerset Council

Name: _____

Address: _____

Comment/suggestion:

